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### LEARNER CONTRACT

Learner' Name \_\_\_\_\_ Phone \_\_\_\_\_

I want to be a student in the adult tutoring program. Therefore, I promise:

- \_\_\_ 1. I will meet with my tutor for at least one year or until I meet my learning goals.
- \_\_\_ 2. I will do my best to attend all tutoring sessions and come on time.
- \_\_\_ 3. If I am unable to attend a session, I will telephone my tutor in advance.
- \_\_\_ 4. I understand that homework (home practice) will be necessary, and I will do the homework assigned by my tutor and practice my reading and writing skills each day.
- \_\_\_ 5. I will be responsible for working together with my tutor to plan the learning content of sessions in order to accomplish my current goals.
- \_\_\_ 6. I will notify my tutor promptly about any change in address, phone, etc.

Please initial each statement above and give the date \_\_\_\_\_ .

My tutor and/or a representative from READ Lakeland has my permission to leave messages for me at the phone number I provide if I cannot be reached.

Signature \_\_\_\_\_ Date \_\_\_\_\_

I understand that during the course of my program I may be photographed as a student of READ Lakeland. I hereby release any photos in which I appear to be used for program information and evaluation.

Signature \_\_\_\_\_ Date \_\_\_\_\_

### TUTOR CONTRACT

Tutor's Name \_\_\_\_\_ Phone \_\_\_\_\_

As a volunteer tutor in the READ Lakeland adult literacy program, I promise: to come to the tutoring sessions promptly; to notify my student if I am unable to be at the session; to plan lessons that will be effective in helping my student to learn and reach his/her goals; to help my student to improve his/her skills; and to be my student's friend.

Signature \_\_\_\_\_ Date \_\_\_\_\_

**Tutor: Please read these to your student (if he or she cannot read them) and have him or her initial or sign as indicated. Please make two copies, one for you and one for your student; then return the original to READ Lakeland.**